

Draft Minutes
Town of Brookline Selectboard Meeting
Friday, February 7, 2020, 6:30PM

Present

Selectboard: David Jones (Chair), Bruce Mello, Joseph Dutton, Gwen Tanza, Shelby Brimmer

Town Officers: Guy Tanza (videographer)

Members of the Public:

NOTE: Transcribed from video recording by Peter Barus, *Recorder*

Call the meeting to order

The meeting was called to order at 6:31PM.

Review changes to agenda if any

Scheduled members of the public

Unscheduled members of the public

Approve Minutes

Minutes from January 22, 2019 Regular Meeting

Mr. Jones moved to approve the minutes for January 22, 2020 as amended. Second by Mr. Dutton. **All in Favor.**

New Business

Approve Highway Mileage Statement

It was explained that the Selectboard completes and signs the certificate and submits to VTRANS annually; that there were no changes this year.

Mr. Jones moved that the Selectboard approve and execute the Certificate of Highway Mileage for the year 2020. Second by Mr. Mello. **All in Favor.**

Discuss Road Equipment Purchase Next Steps

Mr. Jones explained that the discussion would address whether to continue the Subcommittee, looking at options, making recommendations; there was discussion. Mr. Dutton noted that there had been a meeting with Mr. Bills, Doug, and Mr. Clark, and that a recommendation had been prepared.

Mr. Jones suggested that this be presented at the next meeting, at which the other Committee members could attend; and that the recommendation should be submitted in writing.

Mr. Dutton, citing time constraints, read the recommendation, for a two part plan; first, that the Town should rent a machine that fits the parameters set forth in the RFP, to allow further research while getting the necessary work done on the roads; second, should the results be favorable this Summer, to monitor the market for a suitable machine, and if one is found, to Warn a Special Town Meeting concurrently with a competitive bidding process; at which time a final decision could be made by the Town.

There was discussion; about the present rental (not suitable); that a vendor is a possible source for the rental, and all vendors have such machines available for rent; that pricing information is not yet complete, and will be obtained if needed in a timely way. Mr. Bills discussed details of some machinery that had been examined, available features and characteristics. There was discussion of the pros and cons of ownership versus rental that would be made clear during the rental period. Mr. Dutton noted that the specifications required are listed and available; and that the Committee should meet again after the rental period, but need not meet meanwhile. Mr. Dutton suggested that a person on the Committee be available as contact person with vendors.

2020 Town Appointed Positions

Mr. Jones discussed Town Meeting, March 2, Reorganization Meeting March 4; noting that people currently in appointed positions should be consulted about willingness to continue; the positions were discussed, Assistant Town Clerk; Road Commissioner; Highway Supervisor; Health Officer and Assistant Health Officer; Fire Warden and Deputy are appointed by the state; Lumber surveyor no longer in effect; Tree Warden; WRC Commissioners; Animal Control Officer; Historical Society; Emergency Management Coordinators; SEVCA Representative; Windham Solid Waste; Planning Commission; BMH Committee.

Old Business

SLP Building Update

Mr. Mello discussed contractors and bidding for painting projects; provided site photographs and heating system issues addressed; HRV system reset following power outage; water system repairs. There was discussion of two items to repair.

Town Meeting

Mr. Jones discussed Town Meeting, updates on potluck organizing, etc.; Ms. Brimmer had made a flyer; the booklet had been mailed out. There was discussion of preparations.

Town Report

The Report will be mailed Monday, February 10. There was discussion.

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WRC Broadband Project

Mr. Jones noted that the scheduled meeting had been postponed until Thursday, February 13, 2020, and discussed the survey.

Summary / Update / Reports

Guy Tanza - Town Clerk Report

Mr. Tanza discussed election information processing; election on March 3 coming up; and requested volunteers; there will be a rabies/distemper vaccination clinic at the NewBrook Fire House March 14, 10 AM; dog licenses are selling. There was discussion.

Highways & Roads

Mark Bills - Road Supervisor

Mr. Bills noted another truckload of salt ordered, using about one load a month. Mr. Jones noted email from VLCT about delivery issues. Mr. Bills reported no delays; replenished sand; met the GMP representative, they are helping out with widening roads and clearing ditches, and has asked for permission from landowners to remove two hazardous trees; a plan to do a tree survey on the right-of-ways; and discussed paving, measurements and plans by end of February.

Communications

Email

- Ms. Parker re: Ms. Wiswall stepping down from BMH Committee
- Marion Major (WRC) re: Town Plan
- WRC re: errors on census maps, recommendation to withhold approval pending correction
- Auditors re: reporting recommendations

Regular Mail

- VLCT re: Selectboard trainings in March
- BDCC re: funding and project submission

Pay Orders

Payroll

Mr. Jones moved to approve Payroll Warrant #2020-32, dated February 5, 2020, in the amount of \$1,406.09. Second by Mr. Dutton. **All in Favor.**

Accounts Payable

Mr. Jones moved to approve Accounts Payable Warrant #2020-31, dated February 4, 2020, in the amount of \$14,814.29. Second by Ms. Brimmer. **All in Favor.**

Set agenda for the next meeting - Friday February 21, 2019

- Town Meeting
- Broadband Project
- Strolling of the Heifers bicycle event
- Road Equipment next steps
- Paving RFP draft

Adjournment

Mr. Jones moved to Adjourn. Second by Mr. Mello. All in Favor.

The meeting was Adjourned at 7:58 PM.

Respectfully submitted, Peter Barus, Recording Secretary, January 23, 2019