

DRAFT MINUTES
TOWN OF BROOKLINE SELECTBOARD
SPECIAL MEETING – TRANSPORTATION ALTERNATIVE VTRANS GRANT
APPLICATION
TUESDAY NOVEMBER 23, 2021, 6:30 PM

Attending:

Selectboard:

David Jones

Gwen Tanza

Bruce Mello

Stanley Noga

Town Officers:

Guy Tanza (Town Clerk)

- 1) Call to Order
The meeting was called to order at 6:34 PM.
- 2) Changes to the Agenda
There were no changes to the Agenda.
- 3) Members of the Public
There were no members of the Public.
- 4) Purpose of Emergency Meeting
Mr. Jones outlined the purpose for today's Special Meeting is to discuss Agenda items 3 (Transportation Alternative Grant Application of Vtrans) in support of and application for a Transportation Alternative Grand from VTrans as prescribed by the hereby presented letter regarding application for said grant. He further stated that he desired to include Agenda items 4 and 5 with item 3. Consensus was to proceed in that manner. Mr. Jones also referenced the need for the "Board" to empower the Vice Chairperson, Bruce Mello, to sign a newly created letter or grant application support in behalf of the Town of Brookline.
- 5) Discussion proceeded regarding the need and source of local matching funding as well as a commitment of the town to maintain and up-keep the future sand/salt shed.
- 6) The Town of Brookline understands that there is a grant requirement of a 20% match of funds which will be partially covered by a highway reserve fund which was created and maintained by the Town of Brookline in anticipation of such a grant. Furthermore, monies will be annually budgeted by the town to financially support for the care and maintenance of the

structure. Other potential sources of matching monies are excess budgeted highway monies rolled-over, unspent paving monies and ARPA infrastructure monies.

- 7) Mr. Mello asked if there was an estimate of expected cost to construct the salt/sand shed. Mr. Jones reviewed the historical increases and advised of an estimated \$277,000 for construction and an additional buffer of 10% to cover cost increases. Matching funds totals could be expected to reach approximately \$80,000 if this particular grant is received and included.
- 8) Mr. Jones stated that the newly created letter has been reviewed by the WRC Project Manager as well as the Vtrans Project Manager. Both Project Managers approved the proposed letter. Mr. Jones made motion for both the Selectboard to approve the formulated letter in support of the grant application and to empower Vice Chairperson, Bruce Mello, to sign said letter in behalf of the Town of Brookline. Gwen Tanza seconded said motion. The motion was unanimously approved.
- 9) Mr. Jones made motion to adjourn the Special Meeting. Mr. Noga seconded the motion. It was unanimously approved and the meeting adjourned at 6:44 PM.

Respectfully submitted,

Stanley Noga
Temporary Secretary