

DRAFT Special Meeting Minutes DRAFT
Friday May 6, 2022
4:00 PM in the conference room at Town Hall

1. Call the meeting to order

Dorothy Maggio called the Special SB Meeting to order at 4:05 pm
Present: Dorothy Maggio, Bruce Mello, Stan Noga

2. Review Changes to Agenda

Dot asked to Table items 7 & 9 of the agenda (which are non voting discussions) if there was a need to limit the length of the meeting. All were in favor
Stan asked to include the approval of two payments to the MRGP which were on the last regular SB meeting agenda and accepted. Formal approval was requested.
All were in favor of formally approving the payments after item 8 of the agenda.

3. Members of the Public
None

4. Dorothy Maggio made a motion to accept the bid from All State Construction for paving the damaged areas on Putney Mountain and the GBR Bridge area from storm #4621.
Stan Noga Seconded the motion.

Discussion : Bids were received from All State Construction and Bazin Brothers.

In addition to the SB members reviewing the bids, the Road Commissioner Archie Clark and the Road Supervisor E. Mark Bills reviewed the projects and felt that both companies have served the town well and had bids that met the requirements needed by the town.. The accepted bid is for \$14,022 from AllState Construction Inc. PO Box 91 Sunderland MA 01357. The rejected bid from Bazin Brothers Trucking Inc 2425 Back Westminster Road, Westminster VT 05158 is for a bid price of \$30,650.00. Mr. Noga will contact each vendor to thank them for the bids and a vendor packet will be sent out to All State Construction. START DATE as Directed by Town. Start date on or after July 1 2022 and must be completed by September 1, 2022.

A vote was held and all were in favor of awarding the project to All State Construction. The motion passed.

5. Dot Maggio made a motion to accept the bid from Bazin Brothers for milling and paving a section of Grassy Brook Road.

Stan Noga Seconded the motion.

Discussion: Bids were received by Bazin Brothers and All State Construction.

As noted above, in addition to the SB members reviewing the bids, the Road Commissioner Archie Clark and the Road Supervisor E. Mark Bills reviewed the projects

and felt that both companies have served the town well and had bids that were competitive. The accepted bid is for \$64,160.00 from Bazin Brothers Trucking Inc 2425 Back Westminster Road, Westminster VT 05158. The rejected bid from All State Construction Inc. was for \$65,975.50. PO Box 91 Sunderland MA 01357. Mr. Noga will contact each vendor to thank them for the bids and a vendor packet will be sent out to Bazin Brothers Inc. START DATE; on or after July 1, 2022 as scheduling will allow.

A vote was called and all were in favor of accepting the Bazen Brothers Bid for Grassy Brook Road paving.

All were in favor.

The motion passed.

6. Dot Maggio made a motion to wave the 8% homestead exemption penalty this year Stan Noga seconded the motion.

Discussion: This is in response to a request from Liberty Tax preparers who called the town to discuss a software glitch that may penalize a customer of theirs who is a Brookline resident.

A vote was called and all were in favor.

The motion passed to wave the 8% penalty.

8. Payroll Warrant

Dot Maggio made a motion to accept the payroll warrant 2022-42 in the amount of \$5,140.61.

Seconded by Bruce Mello

Discussion: the payroll warrant folder from April 27, 2022 was not voted on at the last regular selectboard meeting because it was stuck in the drawer.

A vote was called and all were in favor.

The motion passed to approve the payroll warrant 2022-42 for \$5,140.61

Stan Noga made a motion to authorize payment of the MRGP annual fee of \$500

Dot Maggio Seconded the motion

Discussion: This is a formal request from the SB to pay the annual fee.

A vote was called and all were in favor.

The motion to pay the \$500.00 annual MRGP fee was approved

Stan Noga made a motion to authorize payment of the MRGP Amended permit fee in the amount of \$240.00

Bruce Mello seconded the motion.

Discussion: This is a formal request from the SB to pay the Amended permit fee of \$240 to the MRGP.

A vote was held and all were in favor.

The motion passed to pay this permit fee.

7. Discussion about the vacancies posted for Brookline

Vacancy notices were posted at three locations in town for a Town Treasurer and two vacant Selectboard seats.

A review of email exchanges between Dot Maggio and VLCT legal team indicated that several changes need to be made or reversed in order to be compliant with the law.

- A. Dot Maggio can not be a designated check signer and a SB member. The Town Clerk will have to address this at People's United Bank.
- B. When the Treasurer resigned, his appointed assistants need to be reappointed by a new treasurer.
- C. The Appointed Treasurer must be a resident of Brookline.
- D. Assistant treasurers do not need to be residents of Brookline
- E. A newly appointed resident Treasurer can appoint 1 or more assistants.
- F. An appointed treasurer can delegate most duties to the assistant treasurers with the exception of signing checks.
- G. The selectboard will hold an emergency meeting on Saturday May 7th at 10 am in the conference room at town hall to appoint a new resident treasurer.
- H. After the appointment of the treasurer, the SB will direct the Town Clerk to file the necessary papers with the state and the bank.

9. Discussion / Updates

A letter was received from a new resident who is interested in serving the community. It was decided that the SB will reach out to Ms. Christine Chandler to discuss where her interests lie and to invite her to the next SB meeting.

The SB will reach out to several residents to see if one will consider being appointed as the town Treasurer for Brookline.

10. Adjourn

Dot Maggio made a motion to adjourn the special meeting

Bruce Mello Seconded the motion

All were in favor

The meeting was adjourned at 4:32 pm

Respectfully submitted:

Dorothy Maggio

May 6, 2022