

**Topic: Regular Selectboard Meeting - Brookline Vermont**  
**Time: Sep 20, 2023 06:30 PM Eastern Time (US and Canada)**

Join Zoom Meeting

<https://us02web.zoom.us/j/87285340704?pwd=bVNkdEdBSUZRNFFicnJreUd4bVk0QT09>

Meeting ID: 872 8534 0704

Passcode: 772506

Find your local number: <https://us02web.zoom.us/u/kbUgRL55yL>

Times are approximate

- 6:30 1. Call the meeting to order
  
- 6:31 2. Any changes to the agenda
  
- 6:35 3. Members of the Public
  - A. Scheduled members - 10 minutes on requested topic
  - B. Unscheduled members - 5 minutes on agenda items only
  
- 6:45 4. Review and approve minutes
  - A. Regular Meeting Minutes - September 6, 2023
  - B. Hazard Mitigation Meeting - September 7, 2023
  - C. Amended minutes 3C from August 16, 2023
  
- 6:55 5. Warrant Orders
  - A. Payroll Warrant
  - B. Accounts Payable Warrant
  
- 7:00 6. Open Bids for Winter Road Maintenance
  - A. Open bids for Plowing Town Highways  
Motion - seconded - discussion - vote/table
  - B. Open bids for winter sand / material  
Motion - seconded - discussion - vote/table
  - C. Bid for winter road salt w/ delivery  
Motion - seconded - discussion - vote / table
  
- 7:15 7. Reports and Updates
  - A. Highway Supervisor - E. Mark Bills
    - I. completed projects
    - ii. planned projects
    - iii. Other TBD
  - B. Highway Grants & Contracts - S. Noga
    - I. Sign the Bazin Brothers paving contract
  - C. Building Commissioner - B. Mello
    - I. Day Care Building

- li. Brookline Meeting House
  - Building Assessment Review
  - RFP for painting the Steeple and Doors tabled last meeting
  - Ping Pong
- D. Energy Committee -
  - I. Appoint chair / vote
  - li. Update
- E. Planning Commission - S. Zwick
  - I. Update
- F. Selectboard Chair Report - D. Maggio
  - I. Green up Weekend
  - li. ACO - Vote to consider joining the Windham County Sheriff's Animal Control Program @ \$2.44 per capita prorated. Discuss whether to use Administrative Assistant line item to pay for the service. Place on the next agenda.
  - lii. Hazard Mitigation Plan development
    - Wednesday October 11th at 6:30 PM to 8:00 PM
    - Saturday October 28th at 10:00 AM to 11:30 PM
    - Both meetings will be hybrid / ZOOM W/ Margo Ghia of WRC
    - Survey to be distributed
  - Iv. FEMA follow up- storm 4621 Summer of 2021 & Summer 2023 Storm 4720. RFP discussion
  - V. Dump Truck purchase / paperwork
  - Vi. Wheeled Excavator paperwork
  - Vii. Brattleboro Development Corp Technical Assistance Grant for \$500 is available and ready to cover the Assessment due from Brookline Meeting House Funds for the town's share of the Assessment if invoiced by September 30th. Vote to accept/sign
  - Viii. Labor Pay Policy development discussion (FEMA)
  - Ix. Application format for on call road crew help

- 8:10 8) Unfinished Business
- A. Tabled from 9/6/23 Resident request to study/discuss the safety of walkers and bikers of Grassy Brook Road - specifically at the bends along the river between Harris Hill/Dutton Farm driveway and the Red house on the West River.
  - B. Town Wide Reassessment Discussion - Moving forward with RFP

- 8:15 9) Communications
- A. Email
    - I. Unemployment tax mandate 2024
    - li. Windmill Hill Trail erosion
  - B. Regular Mail

- 8:20 10) Set Agenda for the next meeting - October 4, 2023
- A. ACO backup w/ Windham County Sheriff's office ACO program.
  - B. Knotweed - Providing options and education of mitigation discussion
  - C. Begin Budget development plan / schedule
  - D. Hazard Mitigation
  - E. Discuss RFP's needed for Storm 4720 repairs to infrastructure.
  - F. INNER FIRE Act 250 hearing - schedule for 6 PM to 6:20 pm Oct 4 on Zoom and in person
  - G. FEMA Update
- 8:30 11) Adjourn the meeting