

**Town of Brookline Selectboard Agenda
REORGANIZATION MEETING**

Wednesday March 3, 2021

The meeting begins at 6:30 PM • Times listed are approximate

Join Zoom Meeting Online:

<https://us02web.zoom.us/j/89460344382?>

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Meeting ID: 894 6034 4382

Passcode: 734

One tap mobile

+13017158592,,89460344382#,,,,*734# US (Washington DC)

+13126266799,,89460344382#,,,,*734# US (Chicago)

DIAL IN BY PHONE:

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

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- 6:30 1. Town Clerk to call the meeting to order
- 6:31 2. Elect Selectboard Chair
- 6:35 3. Review changes to agenda if any
- 6:40 3. Scheduled members of the public
- 6:45 4. Unscheduled members of the public
- 6:50 5. Approve Minutes
 - A. Minutes from February 17, 2021 Regular Meeting
 - B. Minutes from February 24, 2021 Informational Hearing
- 6:55 6. Reorganization & Appointment of Town Officers
 - A. Elect Vice-chair of the Selectboard
 - B. Appoint Recording Clerk of the Selectboard
 - C. Appoint Road Commissioner
 - D. Appoint representative(s) to the Windham Regional Commission
 - E. Appoint Emergency Management Coordinator
 - F. Appoint 911 coordinator
 - G. Appoint Pound Keeper
 - H. Appoint Animal Control Officer
 - I. Appoint representative to the Windham Solid Waste Mgmt. District

- J. Appoint representative to RESCUE Inc.
- K. Appoint Property Manager for 624 Grassy Brook Road Daycare
- L. Appoint Road Supervisor
- M. Appoint Tree Warden
- N. Appoint Building Commissioner
- O. Appoint member(s) to the Brookline Planning Commission
- P. Appoint members to the Brookline Meeting House committee
- Q. Appoint members to the Brookline Historical Society
- R. Set time and place for Selectboard meetings
- S. Establish official locations & newspaper for posting meetings/hearing
- T. Review Policies
 - 1-Conflict of Interest Policy
 - 2-Rules of Procedure
 - 3-Purchase Policy
 - 4-other policies TBD
- 7:35 7. New Business
 - A. Approve Chair & Vice-Chair Signing Pay Warrants
- 7:40 8. Old Business
 - A. Building Update
- 7:45 9. Summary / Update / Reports
 - A. Guy Tanza - Town Clerk Report
- 7:50 10. Highways & Roads
 - A. Mark Bills - Road Supervisor
- 7:55 11. Communications
 - A. Email
 - B. Regular Mail
- 8:00 12. Pay Orders
 - A. Payroll
 - B. Accounts Payable
- 8:05 13. Set agenda for the next meeting – Wednesday March 17, 2021
- 8:10 14. Adjournment