

The Town Office/Selectboard is inviting you to a scheduled Zoom meeting.

Topic: **Regular Selectboard Meeting**  
**Time: Jan 5, 2022 06:30 PM Eastern Time (US and Canada)**

Join Zoom Meeting  
<https://us02web.zoom.us/j/5686217593?pwd=R0dLQnBZQIRXeFZTV3VDeDkrNGpndz09>

Meeting ID: 568 621 7593

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- 6:30 1. Call the meeting to order
- 6:31 2. Changes to the agenda if any
  - A. Move old business item A to the end of the meeting before adjournment if an executive session is called for.
- 6:35 3. Review / Approve Regular meeting minutes from December 15, 2021
- 6:45 4. Members of the Public
- 6:50 5. Old Business
  - A. The Selectboard may elect to go into an executive session.  
Review - Discuss - Lease Contract for the school building currently known as Suzy's Little Peanuts Daycare.

A motion may be made to find that premature general public knowledge regarding the town's lease contract with Suzy's Little Peanuts owner Suzy Coutermarsh would place the town at a disadvantage, because the selectboard risks disclosing its negotiation strategy if it discusses the proposed contract terms in public.

A second motion may be made at this time to enter into executive session to discuss the town's lease contract with Suzy Coutermarsh under the provisions of Title 1, Section 212 (a)(1)(A) of the Vermont Statutes.

- 7:05
- B. Budget Review
    - 1. New appropriation request from Visiting Nurses and Hospice for VT and NH received.
    - 2. 2022-2023 Budget discussion
  - C. Recycling Review
    - 1. Discuss information as presented by Dan Towler in email
    - 2. Information found out about Athens collection by Gwen Tanza
  - D. Town Meeting
    - 1. Town Moderator search
    - 2. Discuss Australian Ballot requirements for 2022 Town Meeting. SB must vote at a duly warned meeting for this change if allowed by the Vermont Legislature.

- 7:30
- 6. New Business
    - 1. The members of the Brookline Meeting House Committee would like the selectboard to review and approve the Request for Proposal for the Scope of Work that needs to be done at the Historic Church. Brattleboro Reformer will be the Newspaper used to publish the BID when approved. Read Below

**REQUEST For Proposal**

**To Be completed on or before October 15, 2022.**

**Flashing repair. (including methods and materials):**

- Provide a 64' man lift to access the side and headwalls of the steeple
- Remove trim boards and clapboards in an area around base of the clapboard steeple
- \*Any compromised wood needs to be replaced with like wood
- \*Clapboards at corner boards need to be trimmed at roofline making a 2" reveal from wood to slate
- Remove slate at the sidewalls
- Furnish and install 20 oz copper head and sidewall step flashing
- Reinstall previously removed trim and clapboards
- Reinstall previously removed slates

**Exterior painting of the steeple. (including methods and materials):**

- scraping all loose and failing paint,
- power wash to remove mildew and dirt
- sealing nailheads and knots
- oil primer
- repair and renail any loose clapboard
- caulking
- two coats of acrylic finish
- Shutters will be scraped, primed and painted with two coats of finish paint,

- 7:45 7. Reports
- A. Town Clerk Report - Guy Tanza
    - 1. TBD
  - B. Selectboard Chair Report - Dot Maggio
    - 1. ACO work with residents regarding 2 cats
    - 2. Health Officer work re: 3 domestic ducks killed & 2 injured by 2 dogs on Hill Road. -  
10 Day Rabies Quarantine Ordered.  
ACO followed up with WCHS and town licensing requirements.  
January 4 revisit dogs. January 10th vaccination date.
    - 3. Current contract for Brookline's Road Materials on file.
    - 4. Request for a three year lease received for the school building.  
To be discussed in the Executive Session.
    - 5. Using the Bridge/Culvert Municipal Bond money for storm related damage and culvert repairs as allowed.  
Repaid when FEMA reimburses Brookline. Discussion.
  - C. Building Commissioner Report - Bruce Mello
    - 1. Daycare heating issues
    - 2. TBD
  - D. Any other reports - discussions by Selectboard members
  - E. Road Supervisor Report - E. Mark Bills
    - 1. Putney Mountain Road use in winter concerns
    - 2. Current road conditions
    - 3. Excavator lease for Summer culvert and FEMA related repairs.
    - 4. TBD
- 8:30 8. Communications
- A. Regular Mail
  - B. E-Mail
    - 1. Visiting Nurse and Hospice for Vermont and New Hampshire request for appropriation.
    - 2. Dan Towler on the pro's and con's of the recycling in Brookline
- 8:35 9. Pay Orders
- A. Payroll Warrant # \_\_\_\_\_
  - B. Accounts Payable Warrant # \_\_\_\_\_
- 8:40 10. Set Agenda
- A. Special Budget Meeting Wednesday January 12, 2022 @ 6:30 PM
  - B. Regular Selectboard Meeting Wednesday January 19, 2022 @ 6:30 PM
- 8:45 11. Adjourn the Meeting