

BROOKLINE MEETINGHOUSE COMMITTEE

DRAFT MINUTES

Meeting Date: Monday, May 15, 2023, 5:00 PM @ BMH

Members present: Lee Anne Parker, Dan Towler, Kerry Bourne, Julia Duke, Stuart Duke, Dot Maggio

Members of the public: Julie Roach, Jonathan Ballou, Vanessa Ballou

Meeting purpose: planning for July 22 Town Party

Lee Anne called the meeting to order at 5:04.

Julia brought our attention to the spreadsheet of tasks she has prepared and maintained, which will be kept on our shared Google Drive for all to consult and edit.

Party hours will be announced as 12 Noon to 5:00 PM.

Physical plant issues –

10 X 10 pop-up tents for musicians and/or food – Town has one, Kerry has one, MFL has one.

Music will be outside on the lawn, weather-permitting. Lee Anne is liaison to the musicians, determining what their needs are and how we can make their visit worthwhile.

Some tree-pruning and removal of dead branches and debris will be necessary (Mark Bills?)

Small sign(s) to warn people of poison ivy?

Parking will be along one side of GB Road. Signs and/or personnel to direct traffic?

Dot may have access to as many as 4 picnic tables.

Attendees will be asked to bring their own lawn chairs.

Food will be spread out and served inside.

After discussion, decision was made to purchase a new refrigerator/freezer. DT will research.

Portable toilet will be rented & placed in the rear of the property. DT will contact Rich Earth Institute.

Town will provide trash barrels and recycling bins.

DT will vacuum the MH and tidy up prior to the event and assist with clean-up.

Food –

Julia is coordinating. Decision was made to provide burgers & dogs and cook on grills.

Julie R. and the Dukes can provide gas grills. Stuart will be grillmeister. We will purchase meat products and vegetarian options, cheese, buns, condiments.

We will provide vanilla ice cream (and toppings) and root beer for floats.

Ballous will purchase watermelons, along with drinks (lemonade, iced tea, bottled water, soft drinks and seltzers).

Members will bring whatever large coolers they have & ice for drinks.

Lee Anne will check supplies of cups, plates, plastic utensils, napkins, etc.

Attendees will be asked to bring “side dishes” & salads.

Party planning minutes (continued) –

Other activities besides music –

Ping pong table can be moved outside if it can be situated so as not to interfere with music.
Discussion of providing games or activities for children. This may not be necessary, as food and music will be the main attractions, and school playground is right next door if needed.

Outreach/publicity –

Announcements on Front Porch Forum and town email list. Sandwich boards.
Dot will have Staples make a few signs to put up around town.
Stuart designing a flyer/poster? Mail to residents or just put up in strategic locations?

Meeting adjourned 6:45 PM.

Dates to remember –

Wednesday, May 24, 10:00 AM – Visit from Jon Soccoccio of JAS Workshop.

Saturday, May 27, 9:00 - 11:00 AM – Plant sale

Meet at 5:00 PM Friday, May 26 to set up.

Respectfully submitted,
Daniel Towler