

BROOKLINE MEETINGHOUSE COMMITTEE

DRAFT MINUTES

Meeting Date: November 1, 2022, 5:00 PM @ Brookline Town Office

Members present: Lee Anne Parker, Dot Maggio, Julia Duke, Stuart Duke, Dan Towler

LAP called the meeting to order at 5:09 PM.

DM moved to accept minutes of our last meeting, Oct. 4, 2022, SD seconded. All in favor.

SD moved to **order 11 storm windows** for the brick portion of the Meetinghouse from Allied Window, Inc., as moved and voted on at our previous meeting. DM seconded.

All were in favor. DT offered to contact Allied regarding next steps.

LAP and DT spoke of their **Zoom meeting with Jenna Lapachinski of the Preservation Trust of VT** on Oct. 19. Jenna has offered to help us identify a consultant to do an assessment of the BMH, with the goal of prioritizing and estimating costs of remaining projects that need doing in order for the building to function as a community center. She is planning to visit the BMH in late November to get a better sense of our needs and goals for the building.

She emailed DT recently with the name of a mold remediation service in the Montpelier area, and mentioned other community groups working to repurpose old buildings for public benefit that we might be able to draw inspiration or ideas from. She also gave us an example of a public survey done to solicit ideas for use of a historic building in Calais, VT.

It was generally agreed that this might be something useful for us to undertake in order to help guide us in our planning for the BMH.

She also sent us a detailed checklist of the latest ADA guidelines for public buildings.

DM reported that the **Select Board wants to help the BMH Committee** pay for mold remediation, pest removal and containment, and ADA accessibility out of town funds.

Discussion of **year-end fund-raising letter**, regarding length, format, content, message.

A draft written by LAP and edited by JD was presented, as was an alternate letter written by DT. A message of thanks to donors, perhaps to be a separate letter, was discussed. Howard Cutler is said to be submitting a supporting statement. LAP, JD, and DT agreed to meet at 3:00 PM on Nov. 7 at the Dukes' residence to work on the letter.

It was noted that a final version may have to be agreed upon and delivered to a printer prior to our next regular meeting.

Suggestion was made to contact Amy Cann (music teacher from Putney) to see if she might be available or interested in playing holiday music on the organ at the BMH in December.

DT will contact her and report back.

It was agreed that we need to dedicate an entire meeting to several subject areas –

- Planning for a town party to be held in the summer
- Prioritize remaining building needs & discuss funding sources available
- Discuss possible uses for the Meetinghouse & ways to involve community members
- Fund-raising & outreach events to try in 2023

SD moved to adjourn at 6:30 PM. All were in favor.

Next meeting scheduled for Monday, December 5, 2022, at 5:00 PM.

Respectfully submitted,
Daniel Towler