

## **BROOKLINE MEETINGHOUSE COMMITTEE**

### **DRAFT MINUTES**

Meeting Date: Monday, April 3, 2023, 3:00 PM @ BMH

Members present: Lee Anne Parker, Dot Maggio, Dan Towler, Julia Duke, Stuart Duke

Purpose of the meeting was to discuss plans for the **Town Party to be held Saturday, July 22.**

Topics discussed:

- Start and end times

Howard Cutler and his musicians would prefer to start early afternoon and play for approx. 3 hours with breaks. If we schedule them from 2:00 to 5:00, start the event at noon? 1:00? Do we need a closing time or leave open-ended? 6:00? 7:00? Dusk?

- Music details

Musicians may play in the sanctuary and/or outside weather permitting. We probably don't have the electricity capacity to offer amplification, and natural light will have to suffice.

LAP will be in touch with Howard to find out any other needs they may have.

Invite other musicians to play before/after or with Howard's group?

Lectern will be moved off the stage once the June wedding is over. LAP may ask Fayetteville Antiques to loan carpets to cover the stage.

- Facilities issues

Rental of porta-potties (one or two?) will be considered. Dot has obtained prices.

Dot will be in contact with staff at the day care next door about use of their property for parking and recreational activities. Additional parking may be needed.

Dot will ask Mark Bills to remove fallen limb from back yard, clear invasives and suppress poison ivy between BMH and school property, and to help with trash/recycling.

Mid-day weather will likely be hot with most areas outside unshaded. Do we need to rent a tent or just borrow portable pop-ups?

Refrigerator/freezer capacity? Purchase new appliance(s) before summer?

- Food

Potluck is favored. Somebody to coordinate would be helpful. Julia tentatively offered.

Where and when will people eat? Grill outside? Do we want to offer ice cream?

- Activities (in addition to music)

Some fun things for people to do, esp. kids, was discussed, as long as it doesn't interfere with the music. To be explored further. Somebody to coordinate?

## **BMH Minutes 4/3/23 (continued)**

- Outreach/publicity

Dot will compose a “save-the-date” announcement, to include request for volunteers to help with planning, for the Town email list, to be sent out soon.

Appeal to donor list or specific people we know to join planning group?

Dot will check with Staples on cost of foam-core signs to place around town.

Do we want to reach out to Newfane/Townshend/Athens residents?

Announce on FPF?

Stuart will design a postcard/flyer possibly for inclusion in tax bills, or as a separate mailing to Brookline residents. Cost of a mailing will be researched.

Dot will make sure Round Schoolhouse is open and staffed for duration of party.

Upcoming dates:

- Meeting with Athens group to explore collaboration possibilities will be **Thursday, April 13** at 4:00 PM @ BMH.
- Next regular BMH Committee meeting scheduled for **Monday, May 8** at 5:00 PM @ BMH (change from April 27).
- Next party planning meeting scheduled for **Monday, May 15** at 5:00 PM @ BMH.
- Visit from Jon Soccoccio to exchange information and discuss outline for preparation of a conditions assessment to guide us in our next phase of renovations is scheduled for **Wednesday, May 24**, in the morning, time to be determined.
- Plant sale **Saturday, May 27**.

Meeting adjourned 4:45 PM.

Respectfully submitted,  
Daniel Towler