

BROOKLINE SELECTBOARD MEETING
August 16th, 2017 at 6:30 PM
Draft Minutes

Action Summary:

- Voted to approve the road-shoulder work, to be done before September 1st, 2017, at Hill Road and Putney Mountain Road, at a cost of \$7,350.00.

Present:

Selectboard: Dorothy Maggio (Chair), Chris Webb, Gwen Tanza, Bruce Mello

Members of the Public: Gary Lavorgna, Archie Clark, Mark Bills, Guy Tanza (Videographer), Peter Barus (Recorder)

Call meeting to order

Ms. Maggio called the meeting to order at 6:32 PM.

Review changes to the agenda

Postpone the Auditor information for Town Meeting

Approve minutes from the last meeting held on August 2nd 2017

Corrections were made.

Ms. Tanza moved to approve the minutes for August 2nd, 2017 as corrected. Second by Mr. Mello. **All in Favor.**

Scheduled members of the public

Guy Tanza - Town Clerk Update

Mr. Tanza noted a good tax turnout the 15th, 86% of delinquent taxes collected, two remain, one is in bankruptcy (about six thousand dollars due).

Ms. Tanza has scanned over 6,500 pages for the Town Records digitizing project.

Unscheduled members of the public

Mr. Lavorgna reported on his conversations with Pinnacle Association; he observed that they have flagged the route with blue tape; Michelle Warden expressed approval; he discussed abutting properties north of the project that seem unlikely to register any objections. There was discussion.

Old Business

Recycle update

Mr. Tanza noted uptick in usage from the planned rate of one pickup per week; one is full and last pickup was Monday; at \$130 per pickup, one per week would fit the budget, but it appears that there may be some unauthorized use.

Sunny Lane Day care Update

Ms. Maggio noted that the area around the grease trap was paved nicely; two picnic tables were obtained, Mr. Jones assembled one. Ms. Bills has been asked where it should be placed.

A plumbing problem at SLDC was addressed resulting in a substantial bill for removing an obstruction, this was reduced from \$350.00 to \$150.00 on request; it was explained that apparently burrs in the pipe have been catching materials in this low-flow flushing system. Mr. Tanza noted that the plumbers were very helpful and did an excellent job. There was discussion; Mr. Tanza had been concerned for the newly repaired ceiling underneath the bathroom, but this was not affected.

Ms. Maggio attended a State inspection of the water system with a Mr. Smart and Nancy Burke August 4th, the old ultraviolet system is out of date, never used, and the State will be recommending a new system; there was discussion of “negative loans” equivalent to a grant that should help with the costs.

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Ms. Maggio noted that a punch-list will be forthcoming so that Mr. Bills' work can be accounted for with Ms. Zwick. There was discussion; Mr. Mello offered extra hands or tools as needed.

Mr. Mello noted an update on the gravel at SLDC; Mr. Bills explained that he had spoken with Mike Fitzpatrick, who wanted to know where materials should be delivered. There was discussion of how to deal with the materials once dumped at the site; Mr. Lavorgna offered to bring his tractor to the site to haul the material where needed.

Ms. Maggio reported that the water tests have been showing no problems; a new backup chlorination system may cost close to \$20,000.00 and must be done because there are more than 25 occupants in a public space. There was discussion of "negative-interest loans" that may cover up to 40% of the cost.

Windmill Hill Pinnacle Association Act 250 Update

As planned, Ms. Maggio had sent out an email about the Act 250 hearing; the initial permit application needs to be completed showing that the project will not put burdens on the municipal budget.

Inner Fire Act 250 update

In discussion it was noted that there are emails on file between Valinda Parker Gorder, as an adjoining property owner, and the State, raising questions about the grade and other details seen as counter to the Town Plan. Ms. Maggio discussed the Act 250 Commission checklist about fire protection, police protection, rescue service, solid waste disposal (none of which the Town provides); and road access, which is being addressed by the Town. Mr. Clark explained that a culvert will be necessary, and provided a list of recommendations; the culvert should be 30" and set well back from the road; there are three trees that will impair excavation and sight lines and must be removed; there was discussion of responsibility for the culvert and ditch; Ms. Maggio confirmed that the information will be provided for the Act 250 meeting.

The Selectboard will wait until the Act 250 Hearing to approve the Right-of-Way Permit. James Roberts will be notified about the curb cut, tree removal, culverts, sight distance, etc.

Auditor information for Town Meeting 2018 Update

Highway and Roads

Paving & Shoulder Work

There was discussion of the excellent paving work and repairs that have been completed; Mr. Tanza note that an invoice was submitted.

John and Jane Rowley have written to express concern for a culvert location near the Town Line; Mr. Bills inspected the site and noted that it needs cleaning; an excavator was parked nearby, and he asked the owner about doing the cleaning at both ends, as is normally done, so that the material inside will wash out; he noted that this culvert may need replacement because of the heavy rain storms that have washed road gravel through, depositing debris below; he noted that Putney has always maintained this culvert as it is convenient to their operations, although it is in Brookline; there was discussion; there is no agreement between the Towns other than for snow removal; at present the culvert is plugged from both sides; to get to the site involves going over Putney mountain, and Mr. Bills will notify the Selectboard if it becomes necessary; he will check to see if the work was done. He discussed necessary changes to the culvert for better flow if it is replaced; there are several culverts requiring more frequent cleaning than had been needed in the past; pavement build-up may necessitate some work on culverts at driveways in the next year or so.

Project planning and RFP development: Archie Clark / Mark Bills

Mr. Clark reported that a new hydraulic study has been completed, and can be part of RFP during Winter and Spring, allowing pre-cast culverts to be ordered in advance for timely delivery.

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Mr. Clark discussed grants; he expects to know by September about application approvals.

Mr. Bills reported that George Dutton has again asked about a passage under Hill Road for the sugaring operation's pipelines; he had been informed that the paving had already been scheduled, but asked if Dutton Farm could install such a passage regardless; Mr. Clark explained that with the new blacktop work this is inadvisable. There was discussion of possible ways to accomplish this without endangering new paving, such as pushing two smaller pipes through, but this could damage the road if there was an obstruction; a much larger machine could bore through rock; Mr. Clark will look into this situation further and speak with the Duttons.

There was discussion of sickle-bar mowing; Mr. Bills explained that since the main roads are now done, the back roads would be next; there was discussion of what equipment would be needed for this work, and whether Mr. Bills wanted to do this work or the RFP process should be started; Mr. Bills will research for the next meeting; the recent mower rental was \$1,200.00.

Mr. Bills has not yet conferred with O'Brien about the parking lot work, alternatives, sealing cracks, etc.; the shoulder work is estimated to cost \$7,350.00 (Town supplies gravel) and Mr. Bills asked if he should obtain other estimates; in discussion Ms. Maggio noted that the shoulders need to be done soon, and suggested going ahead, if cost falls below the Purchase Policy, noting that the RFP process would take time, and there are now complaints from the Post Office saying they will not deliver mail where the shoulder-drop is too severe.

Mr. Mello moved to approve the road-shoulder work, to be done before September 1st, 2017, at Hill Road and Putney Mountain Road, cost not to exceed \$7,350.00. Second by Mr. Webb. All in **Favor**.

The Selectboard noted that this work is being done for public safety.

Ms. Maggio reported high praise for the Road Crew on "*Front Porch Forum*" and acknowledged Mr. Bills and his father; and Mr. Clark was acknowledged also for his planning and foresight.

New Business

Correspondence Review

- Betty and Joseph Slater RE: size of cemetery plot with Christine Taylor
- Valinda Parker Gorder RE: Inner Fire Act 250
- Rescue Inc. RE: Emergency response Meeting on August 21 for Town officials at 7:00 PM in Brattleboro
- Dufresne Group (unsolicited) rec'd August 8th
- Rescue Inc.
- VLTC Newsletter
- Townfair 2017 (periodical)

Pay Orders

Accounts Payable

Ms. Maggio moved to approve Accounts Payable Warrant #2018-6.1, dated August 16th, 2017, in the amount of \$69.33. Second by Mr. Mello. **All in Favor**.

Ms. Maggio moved to approve Accounts Payable #2018-06 dated August 16th, 2017, in the amount of \$171,959.80. Second by Mr. Webb.

Ms. Maggio noted that this contains appropriations voted at Town Meeting.

All in Favor.

Payroll

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Ms. Maggio moved to approve Payroll Order #2018-07 dated Aug 9th, 2017, in the amount of \$4,667.46. Second by Mr. Webb.

It was noted that Ms. Zwick had recorded and corrected an error of one cent.

All in Favor.

<u>Item</u>	<u>Amount</u>
Accounts Payable Warrant #2018-6.1, dated August 16 th , 2017, in the amount of	\$69.33
Accounts Payable #2018-06 dated August 16 th , 2017, in the amount of	\$171,959.80
Payroll Order #2018-07 dated Aug 9 th , 2017, in the amount of	\$4,667.46
TOTAL	<hr/> \$176,696.59

Set agenda for next meeting: September 6th, 017 6:30 pm

- Town Meeting
- SLDC
- Shoulder work
- Meeting House work
- Dutton culvert
- Act 250 update

Mr. Tanza asked that the Selectboard meet regarding the Civil Authority Voter Checklist at 6:00 PM September 6th. All agreed.

Adjournment

Mr. Mello moved to Adjourn at 8:17. Second by Ms. Tanza. **All in Favor.**

Respectfully submitted, Peter Barus, Recorder, August 17th, 2016