

TOWN OF BROOKLINE SELECTBOARD MEETING
October 18th, 2017 at 6:30 PM
Draft Minutes

Actions:

- Voted to accept the plowing and sanding proposal from A. S. Clark & Sons in the amount of \$32,400.00.
- Voted to accept the proposal from Fitzpatrick Excavating and Trucking for sand at \$16.50 per cubic yard.
- Voted to approve the minutes for October 4, 2017 as amended.
- Voted to reject a second request for a road race in Brookline.
- Voted to approve Warrants and Pay Orders totaling \$11,481.98

Present:

Board: Dorothy Maggio (Chair), Gwen Tanza, David Jones, Chris Webb

Members of the Public: Mark Bills, Win Clark, Guy Tanza (Videographer), Peter Barus (Recorder)

Call the meeting to order

The meeting was called to order at 6:30 PM.

Open Winter Bids

Award snow plowing and sanding bid

Two proposals were received:

ITEM	VENDOR	AMOUNT
Plowing & Sanding	Fitzpatrick Excavating and Trucking	\$31,000.00
Plowing & Sanding	A. S. Clark & Sons	\$32,400.00

Ms. Maggio noted that the bids are typical of the last three years. There was discussion of activity over past years; no complaints or concerns had arisen about work done. Both Fitzpatrick and Clark have been vendors previously; in 2014 there was only one bid; the lowest bid has usually been accepted; there had been comments reported to the effect that the Selectboard's job is to save the Town money by taking the lowest bid; the difference between bids is \$1,400.00; Mr. Jones reported one adverse comment on the work done higher on Putney Mountain; Ms. Maggio suggested that all comments should be brought to the Board in a timely way; there was discussion of past awards; Ms. Maggio read from the minutes for 2014, 2015, 2016; in 2015 the low bid was Fitzpatrick's at \$31,000.00.

Ms. Tanza moved to accept the plowing and sanding proposal from Fitzpatrick Excavating and Trucking in the amount of \$31,000.00. Second by Ms. Maggio. **Two in favor, two against. The motion failed.**

Mr. Jones moved to accept the plowing and sanding proposal from A. S. Clark in the amount of \$32,400.00. Second by Mr. Webb.

In discussion Mr. Jones and Mr. Webb suggested that a local company doing a better quality job was more desirable. Ms. Tanza suggested that Fitzpatrick had done a good job and has addressed mistakes.

Ms. Maggio called the question. **The motion passed with one opposed and one absent.**

The proposal was accepted from A. S. Clark & Sons.

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Award winter sand bid

Two proposals were received:

ITEM	VENDOR	AMOUNT
Sand, per cubic yard	Fitzpatrick Excavating and Trucking	\$16.50
Sand, per cubic yard	A. S. Clark & Sons	\$21.00

Mr. Jones moved to accept the proposal from Fitzpatrick Excavating and Trucking for sand at \$16.50 per cubic yard. Second by Ms. Tanza. **All in Favor.**

The proposal was accepted from Fitzpatrick Excavating and Trucking.

Review changes to agenda (none)

Approve minutes from the last meeting held on October 4, 2017

Use of the word “Impresario” was commended.

Mr. Jones moved to approve the minutes for October 4, 2017 as amended. Second by Mr. Webb. **All in Favor.**

Scheduled members of the public

Guy Tanza-Town Clerk Update

Mr. Tanza reported going to Killington in the previous week, speaking with the insurance company.

Ms. Tanza is on Book 28 in the digitizing project.

There is one tax delinquency, which should be resolved by November 15th, the due date for the next Quarterly Tax; the citizen has been informed.

Unscheduled member of the public (none)

Highways and Roads

Current Projects

Mr. Bills reported attending a Road Foreman (quarterly) meeting about Better Back Road grants, part of a group of Windham Regional Commission projects; made an appointment to meet with Emily Davis to start a Road Inventory Map; it had been suggested that all possible grant applications be completed, and Road Inventory will be necessary for that process; there is an available grant for this of \$8,000.00; another grant is available for water quality and erosion issues, and this will be researched to see if the sites qualify; they will assist in completing the paperwork; deadline is November 17th; Ms. Zwick has been of great help in the past; this grant includes culvert replacement and other categories; more information will be obtained in the next meeting with the WRC. Mr. Clark is particularly skilled in this kind of work.

Mr. Bills noticed today that Inner Fire has begun cutting the trees, all but one on Parker Road where the access was approved; one tree will require a crane; the driveway has been roughed-in, and looks well done.

The mower will be delivered soon and mowing can begin. Areas were cleaned up, trees removed under powerlines and in areas for grants, the final choices will be made; he discussed other minor improvements; Athens Road and Grassy Brook Road will be regraded; the rest of the roads are in fairly good shape. Cleaning culverts removes material from the flow-way, and some fill has been left for land owners who

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have requested this; it had been suggested that the adjacent parcel to the church property (Meeting House) could be a future parking area, and would be a good location to start depositing fill; but Mr. Clark suggested holding off on this, considering that the original septic system still works, but the adjacent parcel could be needed in the event it has to be replaced; this would require perk testing to meet standards for a new septic facility.

Ms. Maggio asked about the Town Yard, how much space is there; Mr. Bills has removed trees over the past few years, and more could come out; originally the land had been donated; there is a buffer zone between the road and the yard; healthy trees have been left standing; the engineer measured the site and there appears to be enough room for most of the remaining trees; Mr. Bills will be repairing the shed this year in some places; the discarded culverts that Belco removed, and the fill they dug out, will be removed; The edge of the wetland cannot take fill; Mr. Clark has discussed the removal of the discarded pavement rubble at no cost; there should be room for the trucks; the lighting should come on as needed, there are now two motion-sensitive LED lights.

The Board thanked Mr. Bills and acknowledged a great job at the SLDC work-bee.

Report from WRC on traffic studies from Ellen Ware Road & Putney Mtn. Road

Ms. Maggio asked Mr. Webb to follow up in Brattleboro on the traffic studies.

Old Business

Sunny Lane Day Care Update on work bee & water disinfection system progress

Mr. Lavorgna, Mr. Jones and Mr. Bills moved the stone to the south side and under front steps, and graded the driveway.

Tina Bills has been asked to monitor the trash and debris and zip-tie the containers; there was email from Tina Bills asking to have Mr. Bills remove the A/C from the window before the cold weather sets in. He will take it to the Town Garage, along with some items dumped on Ellen Ware Road; he can also move the wood chips from the Town Yard to the SLDC playground for spreading. He discussed lowering the sand and widening the area. Measurements will be followed.

Water

Ms. Maggio reported many discussions with experts and others who have dealt with similar situations; the engineering company that did the work at Wardsboro suggested (no guarantee) that in such a small project the engineering bid could be in the \$3,000.00-\$4,000.00 range, not exceeding purchase policy limits.

Brookline Meeting House – Discussion on grant research for heating possibilities

Ms. Maggio Tabled this for the next meeting while Mr. Mello researches grants for upgrading the heating system. She noted an email from Mr. Meyer; he would like to hold the Trick or Treat Open House at the Meeting House; all were amenable.

Town Meeting Day discussion / update

Tabled for next meeting when all members may be present.

Vote to accept new Recycling Policy

Ms. Tanza had retyped the Policy as requested. Ms. Maggio invited any further changes; Mr. Webb had made some suggestions by email and discussed punctuation, syntax, language and formatting for clarity; these changes will be implemented.

The matter was Tabled for the next meeting, when it will be retyped, for signature.

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Recycling yard clean up discussion

Ms. Tanza and Ms. Maggio reported that residents followed a truck full of rubbish from route 30; when the a resident began to record the license number, the truck departed quickly; and that these citizens were justly proud of this civic action; Ms. Maggio will post a reminder on the listsrv that citizens can take responsibility for the Town's Recycling Center.

Ms. Maggio acknowledged the Tanzas for their work cleaning up the area after the bins are switched out.

It was noted that the recycling agreement refers to clean-up every Friday, but it does not appear to be happening; Mr. Tanza discussed this; questioned whether \$600.00 a year should be paid if the service is not performed.

There was discussion; it was suggested that an implement should be at the site for pushing the contents back from the openings in the bins; Mr. Jones reported no new developments at Windham Solid Waste; Mr. Tanza suggested an Article for Town Meeting about whether to maintain the Recycling Center; Mr. Jones had asked Ms. Zwick to compile the first three months of private haulage expenditures; it appears to be close to the projected \$11,000.00; Mr. Tanza pointed out that part of this projection had been to cover rental, and were this in effect the account would be in the red; it was noted that volumes may change with the season, and as the public learns that it is a residents-only facility; notification of fines may also have an effect; Ms. Maggio noted that for large illegal dumping there is a person to call; there was discussion of a couch dumped in the Town Right-of-Way.

New Business

Ms. Maggio noted that Sigrid Blase was nominated for Senior Solutions "Successful Aging Award"; over sixty years resident, a participant in the Ladies Auxiliary, bake sales, silent auction, etc.; she will be recognized next Wednesday in Springfield, with son and daughter present; some fire personnel and Ms. Maggio will attend; recipients of this award must be octogenarian or older.

Ms. Maggio and Ms. Tanza are attending the Town Officers Training Series: Environmental Enforcement, Lead Paint and Drinking Water will be the topics covered.

Correspondence Review

- Emails – Peter Barus is unavailable to clerk at the 11/15 and 12/6 meetings – Mr. Jones will do the minutes on those occasions.
- Savage Marathon Race communication – request was denied; Savage requested reconsideration.

Ms. Maggio recalled the issues; there was discussion of the timing, the route, safety; the Selectboard did not consider this a viable event for Brookline.

Mr. Webb moved to reject the request for a Marathon on May 16th, 2017. Second by Mr. Jones. **All in Favor.**

Ms. Maggio urged everyone to email Tom Kavat to thank him for work on the Town Plan, and send comments, suggest changes, etc.

Ms. Maggio asked if Mr. Tanza is notified when residents pass away; he gets a Death Certificate and noted that Howard Osgood has authority to remove remains. Ms. Maggio discussed the passing of Dorothy Bush, notified by Mr. Osgood that the death was listed in the paper, and subsequently the family buried Ms. Bush's cremated remains without communicating with the Town. Mr. Tanza discussed the Cemetery Handbook, and what action would be appropriate to take, depending on the nature of the violation. Signage was discussed; the funeral provider, if any, should know about burial regulations; Mr. Jones read from the obituary; Ms. Bush died October 6th. Ms. Maggio will ask Ms. Nau to follow up with the relatives.

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Regular Mail

- Green Up Vermont (appropriations request) rec'd 10/5
- Efficiency Vermont (appropriations request) rec'd 10/18
- Southeastern Vermont Watershed Alliance (appropriations request) rec'd 10/5
- Proposal for the balustrade work from Alan Parker, Harvest Construction, Inc.

Keep proposal on file with vendors.

- Valley Cares (appropriations request) rec'd 10/13
- SEVCA (appropriations request)
- Women's Freedom Center (appropriations request)
- Animal Safety & Protection rec'd 10/16

Ms. Maggio discussed scheduling a meeting for budgets and planning. There was discussion.

Pay Orders

Ms. Maggio moved to approve Payroll Order #2018-16, in the amount of \$3,263.78. Second by Ms. Tanza. **All in Favor.**

Ms. Maggio moved to approve Accounts Payable Order #2018-15 in the amount of \$8,218.20. Second by Mr. Webb. **All in Favor.**

Set agenda for the next meeting: November 1, 2017

- WRC Traffic Studies
- Town Meeting Discussion
- Vote to accept new recycling Policy
- Brookline Meeting House (tabled for grant research for heating)
- Town Planning
- First budget discussion

Adjournment

Mr. Webb moved to Adjourn. Second by Mr. Jones. **All in Favor.**

The meeting adjourned at 8:06 PM.

Respectfully submitted, Peter Barus, Recorder, October 20th, 2017.