

DRAFT
Brookline Meetinghouse Advisory Committee Minutes

February 7, 2017

Peter Meyer called the meeting to order at 7:05 pm. Committee members present: Kerry Bourne, Peter Meyer & Bruce Mello. No members of the public were in attendance.

Peter asked if anyone cared to add to or rearrange the order of discussion outlined on the agenda as allowed by Robert's Rules. All present were ok with the current content and order of the agenda.

The minutes of January 10th were reviewed and accepted. Peter motioned to accept the meeting minutes as written, Bruce seconded and the motion passed unanimously.

Due to the weather the meeting was kept short. Discussion and organization of the Town Meeting Luncheon was minimal due to the fact that we can do this via email. The need for someone to take the lead on this project was agreed upon. Peter will send a request to all committee members seeking a volunteer. Details such as set up, food, power cords, take down, generators will be discussed at our next meeting.

Kerry said that he has solicited 3 contractors who are able to do the balustrade repairs and have only heard back from one. That contractor has an opening in March, 2017 and we should try to get our grant approved by then. Kerry will ask this contractor for a formal bid/quote prior to our next meeting. Peter and Kerry will draft a scope of work for both the balustrade repair and belfry roof repair.

Our next meeting is scheduled for Tuesday February 28th at 7:00 PM.

The meeting was adjourned at 8:32 PM

Respectfully submitted, Peter Meyer

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