

Meeting Called to Order: 7:03**Members Present:**

Doug Wellman
Tom Staats
Mike Fontaine
Kim Rink
David Parker, Jr.

Members of public:

Mark Bills
Dave Ryder

Guests - Representatives from FEMA

Jeff Lee
Robert Muneau

FEMA reps are here for Individual Assistance (IA) not Public Assistance (PA). Money flows from FEMA to the state then the decision is made from the state on where it goes. Good idea to contact PA with questions regarding town.

Previous Minutes:

- None

Old Business:

- None

Road Report:**FLOOD DAMAGE**

- The town has only spent about \$12,000 so far on flood-related work for all the bills that have been provided so far.
- David Parker mentions per conference call that flood work needs to be separated into emergency and hazard mitigation
- Tom Staats mentions that the phone call indicated that thorough documentation, including photos of work while it is being done and records of all labor. David Parker confirms this and reiterates that everything needs to be documented before, during and after. There was no mention on the phone call that the town is required to abstain from beginning work until FEMA gets here, per David Parker. Tom Staats confirms that he was told the same thing from a FEMA rep.
- David Parker quotes what he heard on call: If something needs to be fixed and it seems like it might be a problem in the future, we can apply for hazard mitigation grant to fix it properly. But must have prior approval before proceeding with that. Any doubt in your mind, apply for Hazard Mitigation beforehand. FEMA will pay for 70% but we could get up to 90% if we apply for Hazard Mitigation and it's approved.
- Discussion about replacing culverts at Dave Ryder's. Prime candidate for Hazard Mitigation. Total of four culverts but one is questionable because of ledge.
- Dave Ryder mentions that he thinks the culvert by Sue Clark's was compromised by the storm and should be replaced completely.
- David Parker reiterates the importance of applying for Hazard Mitigation prior to doing the work on Sue's.
- Mark Bills mentions that Oct. 15 is cutoff for working in brook

- Papoose Lane bridge status – Mark Bills did the side of the bridge. He says the abutments are on two concrete posts and some erosion occurred. Rip rap has been put down along with stone on Papoose Lane side. Mark Bills thinks we should put some filter fabric on abutment to hold fine materials and prevent erosion. Road will be closed on Tuesday except for school buses.
- Mark Bills needs more rip rap, bank run and crushed gravel. Archie said he'd work with us on materials.
- Mark Bills will remove log under the bridge.
- David Parker says, per call: Removal of debris that is up or down stream – rough rule of thumb is 200ft away – can be covered by FEMA.
- David Parker questions the present FEMA representatives about possible aid for homeowners who have debris on their property. IA does not cover but suggests asking PA or applying for mitigation. The representative points out the importance that residents need to be in the system in order to get help. The deadline for application is 60 days after incident.
- The town is obligated to request 3 estimates to receive funding, which has been done. Tom Staats makes a motion to open two supplied estimates as the third one was not supplied by deadline. Mike Fontaine seconds it. First bid is from A.S. Clark and Son and is \$13,400. Second bid is from Mark Bills and is \$5,550. Estimate includes installing 4 culverts, cleaning up debris, adding rip rap to outlet side of culverts. Town is providing culverts and final grades. Mike Fontaine motions to accept Mark Bill's estimate, David Parker seconds it and all approve.
- Doug Wellman asks Mark to keep flood related and other work separate bills. Tom Staats requests that Mark Bills photographs all throughout the processes. Mark Bills confirms he has been taking pictures while he's on location.
- Penny sorted out budget. After paving and bridge money, there's almost a \$17,000 surplus from last year but this is not an absolute until auditors complete their task.
- Mark Bills has been given approval to go ahead and add gravel prior to winter.
- Current flood related bills - \$11,772 will be approved on next Wednesday's meeting on Sept. 21.

New Business:

- There was discussion about the section of road between Wilma Shard's and Winchester's house that there are no culverts to divert the water to the other side. Recommendations were discussed about where to put a culvert across Grassy Brook Road.
- Tom Staats requests adding the topic of another phone line to the office to the agenda of the next meeting.

Correspondence:

- Gary Lavorgne email – response is that nothing can be done until FEMA has inspected. A fire truck can be driven across it so there are no emergency concerns. Mike Fontaine mentions that the signs need to be updated to 16,000 lbs. for the bridge at Cornish and that the temporary culvert is more secure than that bridge.
- David Parker asks about Henderson's. They are concerned about the water damage due to a culvert that possibly is too small but no report has been given in writing to recommend a larger culvert. This will be pointed out to FEMA rep when they are here.

Pay Orders:

- None

Meeting adjourned: 8:46

Respectfully Submitted,
Amy Niebel
Clerk of Brookline Selectboard