

Brookline Selectboard Minutes (Draft)
October 21, 2009

1. At the scheduled starting time Chairman Archie Clark acknowledged a quorum was not present and delayed the meeting. At 7:07 PM when Alicia arrived Archie called the meeting to order. Present were board members Alicia Dest and Doug Wellman. Also present were Representatives Obuchowski and Partridge.

2. The minutes of the October 7th meeting were reviewed. Doug motioned they be approved with minor changes. Seconded, all voted in favor.

3. **Members of the Public:** Representatives Obuchowski and Partridge addressed the Board on legislative issues concerning the town. They responded to several questions that the Board had sent them in advance. Most of the issues concerned the future of state funding provided to the towns and the overall state budget outlook. Representative Partridge talked about her work on the Agriculture Committee. Archie thanked the Representatives for taking time out of their busy schedule to attend our meeting.

4. **Old Business:**

a. Alicia is continuing her work with the Agency of Natural of Natural Resources (ANR) on the Hill Road culvert replacement. The ANR has to expend the funds this year so they will be transferred to the Town for work to be accomplished next year. Alicia will follow-up with the ANR on the hydraulic study and permitting process.

b. Archie briefed the Board on his research into the discontinuance procedures for ancient roads. To complete the process prior to the February 10th 2010 deadline the public hearing must be scheduled quickly. The Board set December 2nd at 6:00 PM as the date for the public hearing followed by a Special Meeting the following week for the Board to decide on discontinuance. Archie will draft and post the notice for the hearing. Doug will draft the letter to notify the adjoining towns.

c. The board members that were reviewing the area for public access to the sand at the town garage were not in attendance. This will be reviewed at a future meeting.

5. **Road Report:**

a. Since neither the Road Commissioner nor Foreman was present, current working orders were not reviewed. Alicia stated that a tree just above John Swings was partially blocking Putney Mountain Road. Archie will contact the Road Foreman and have him remove it.

b. The culvert at 1354 Grassy Brook Road has been replaced. Both Archie and Doug had looked at the completed project and have concerns about the size of the cleanout, but believe it turned out well.

c. Ron Bell (the engineer working on the design of the Grassy Brook Road bridge) dropped off preliminary drawings for the project. He was able to design a width extension to 22 feet. The final design should be completed later in the week. Doug had talked to Dave about the grant

for the design phase. Dave has the paperwork, which still requires board members signatures. Archie will contact Dave and ensure the grant is submitted.

d. A special meeting was scheduled for October 28th at 7:00 PM to work on highway planning.

6. New Business:

a. The auditors still have not met. The Board discussed the impact of the lack of current budget information on their decision making process. To ensure the auditors understand what type of information the Board would like to see, Archie will schedule a Special Selectboard Meeting (with the auditors) for October 29th at 7:00 pm.

b. Doug briefed the board on a discussion he had with Lisa Birmingham from COMCAST on the status of their cable installation. She stated that they were slightly behind schedule due to preparation of the poles by Fairpoint and CVPS, but still believes the project can be completed before the end-of-year (as required per the agreement between COMCAST and the State). Installation of the main lines should begin the first week in November. She will attend the December 2nd Selectboard meeting to provide further updates and address signup issues.

7. Other Business:

a. Budget information was not reviewed.

b. No date has been set for installing flooring in the town office. Archie will talk to Bob Litchfield again to set a date.

8. Correspondence: Correspondence was reviewed.

9. Pay Orders: Pay orders were reviewed. Accounts payable warrant #8, \$18,317.32 and payroll warrant #8, \$1,653.53. Doug motioned they be approved with the following amendment. *The \$1,598.10 charge from Derrig Excavating will be removed from the accounts payable warrant (reducing that amount to \$16,719.22) pending further research into the agreement on their work on Bennett Road. If the Chairman determines the work/billing was in accordance with the agreement he is authorized to approve the payment.* Seconded. All voted in favor, approved. Archie will contact the Road Commissioner to determine the appropriateness of this charge.

10. The meeting was adjourned at 9:30 PM. The next meeting will be November 4th at 7:00 PM in the town office.

Respectively submitted
Douglas Wellman
Clerk of the Board

