

Brookline Selectboard Minutes  
October 7, 2009

1. Chairman Archie Clark called the meeting to order at 7:00 PM. Present were board members David Ryder and Doug Wellman. Sheriff Keith Clark and Road Foreman Mark Bills were also in attendance. Also present were members of the public Cynthia Nau, Jim Rogers, and Kerry Bourne.

2. The minutes of the September 16<sup>th</sup> meeting were reviewed. Doug motioned they be approved with minor changes. Seconded, all voted in favor.

**3. Members of the Public:**

a. Cynthia stated that the State Police still had not updated them on the status of the investigation of the vandalism at their property in August. Archie will contact Lt. Laporte at the Brattleboro State Police Barracks and request the current status of the investigation. The Planning Commission met on September 8<sup>th</sup> and worked on the solid waste section of the Town Plan. Bruce Capponcelli attended to update the commission on the new carbon harvest project. A representative from the Windham Regional Commission will attend the Planning Commissions November meeting. The Cemetery Commission met for their organizational meeting. Howard Osgood was elected chair. They will meet bimonthly on the first Tuesday of the month (next meeting in December). They discussed the fence and decided it will not be removed. They will work on options to repair the fence but will not have a request for funding at the 2010 Town Meeting. Some poles have been delivered for the Southern Vermont Loop project. Clark's gravel pit will be used as a landing zone for helicopter work to take place this winter.

b. Kerry requested the board review the public access to sand at the Town Garage. He stated his belief that if more than one vehicle was at the site it could create a traffic hazard on Grassy Brook Road. Dave and Mark will look at the site and determine if the driveway could be widened or the cable relocated to improve access.

c. Windham County Sheriff Keith Clark Sheriff Keith Clark briefed the Board on changes at the Windham County Sheriffs Department (WCSD) and current procedures for contracting police services through the department. He explained the current hours of coverage (7AM-1AM weekdays and 8AM-1AM weekends), 911 call processing, division of responsibilities with the State Police in contract towns, and new reporting on contract services. He recommended we consider contracting with the WCSD possibly in the range of six to eight hours a month (at \$40 per hour) and will provide a draft copy of a contract for the boards review. Archie thanked the Sheriff for his attendance.

**4. Old Business:**

a. Archie updated the board on the status of the agreement between the Town and the Landowner concerning the culvert at 1354 Grassy Brook Road. Mr. Fabrizio still has concerns about signing the agreement but has disconnected his portion of the culvert. After some

discussion, Jim Rogers agreed to look at the work done and see if he could remove the section disconnected by the landowner and replace the town culvert without extending any work outside the town right-of-way. If he believes he can now replace the culvert without further problems with the landowner, the Board gave him the go ahead to complete the project.

b. Dave and Alicia met with Marie Caduto (from the Vermont Agency of Natural of Natural Resources (ANR)) about the \$2,900 for erosion control or fish passage projects. They looked at the culvert on Hill Road and two other potential projects previously identified by the ANR. The Board will pursue the funding for the Hill Road culvert replacement.

c. Dave followed up with the individual who had expressed some interest in researching ancient roads, who is no longer interested. Archie will look into the procedures for mass discontinuance and potential dates for public hearings.

d. All of the recipients of the late dog registration letter have either taken care of the registration or have made arrangements to do so as soon as rabies shots have been received.

e. There was some discussion on the status of COMCAST's cable installation. Some underground cable has been laid between homes with underground service and the main lines. The Board believes that Fairpoint and CVPS have been doing some prep work on the poles for the main lines. Doug will follow-up with COMCAST to get the current status.

## **5. Road Report:**

a. Open working orders scheduled include tree trimming at the southern Hill/Grassy Brook Road intersection and an Ellen Ware Road culvert extension.

b. 33 loads of gravel were delivered and spread on Putney Mountain, Ellen Ware, Grassy Brook and Kirsh Roads. Whitney Hill Road still needs a few loads, which should be delivered next week.

c. Mark has been working in the culvert inventory and has identified several that need replacement. Putney Mountain Road still has a few stone culverts that he cannot see through but still are working. He asked the Board to consider replacing more than the six per year we budgeted for this year in future years.

d. There is no new information on the design of the Grassy Brook Road bridge. We should have some preliminary information by next meeting. Dave will check on the status of the grant request.

## **6. New Business:**

a. Representatives Obuchowski and Partridge are still scheduled to attend the October 21<sup>st</sup> meeting. Archie has forward some question to them to address in their comments.

b. The auditors still have not met. Archie recommended that the Board consider a joint meeting with them to discuss what type of information would be useful to the Selectboard. Archie will check with the auditors on potential dates prior to the next meeting.

**7. Other Business:**

a. The flooring for the Town Office has arrived and will be installed as soon as the contractor can schedule it.

b. Doug briefed the board on his attendance at the Vermont League of Cities and Town's Town Fair on October 1<sup>st</sup>.

c. The Board of Civil Authority met September 21<sup>st</sup> to review the voter checklist. Several names were deleted because they were no longer residents of Brookline and several more identified as potential candidates for deletion.

d. Archie recommended the septic tank at the Town Office be pumped out, and the Board agreed. Archie will make the arrangements.

**8. Correspondence:** Correspondence was reviewed.

**9. Pay Orders:** Pay orders were reviewed. Accounts payable warrant #7, \$7,589.67 and payroll warrant #7, \$349.89. Doug motioned they be approved. Seconded. All voted in favor, approved.

10. The meeting was adjourned at 10:43 PM. The next meeting will be October 21<sup>th</sup> at 7:00 PM in the town office.

Respectively submitted  
Douglas Wellman  
Clerk of the Board