

Brookline Selectboard Minutes (Draft)
July 15, 2009

1. Chairman Archie Clark called the meeting to order at 7:01 PM. Present were board members David Ryder, Mike Winot, Alicia Dest, and Doug Wellman.
2. The minutes of the July 1st meeting were reviewed. Mike motioned they be approved with minor corrections. Seconded, all voted in favor.
3. **Members of the Public:** No members of the public were present.
4. **Old Business:** There was no old business to discuss.
5. **Road Report:**
 - a. There was little change in current work orders. CVPS cut the tree by the school. Other tree work is still awaiting action. The ditching material dumped by the Putney Mountain/Grassy Brook Road intersection needs to be graded and seeded. Signs by that intersection will be changed to remove the confusing yield to left turn sign and put the yield to bridge traffic back up. We are still waiting for delivery on the gravel for various roads.
 - b. The state recommended we have a design survey done on the Grassy Brook Road Bridge. The survey would be eligible for a 90% grant and needed prior to requesting bids. Archie had checked into procedures for a special town meeting, but it appears that this years potential grant monies for the actual bridge work have been already been committed else ware. Dave motioned we proceed with the design survey request. Seconded. All voted in favor, approved. Dave will work on the design survey request/grant and we will plan on presenting the bridge repair request to the voters at the annual town meeting.
 - c. The ditching on Grassy Brook Road is complete. There are a few places where ledge still protrudes into the ditches. Dave will check prices for a contractor to break up and remove this ledge. The bill from James Rogers Excavating included an extra \$250 for some ledge removal as directed by the Road Commissioner. The board gave its approval to disperse funds.
 - d. Work has not yet begun on the culvert contract. There was some discussion on the exit of the culvert at 1354 Grassy Brook Road (Al Fabrizio). The board decided that the culvert needs to be left open and we will not require the contractor to put the catch basin in.
 - e. The 48" culvert for Ellen Ware Road has been delivered. Work will start on approximately the first week in August.
 - f. No firm date has been set for the backhoe rental to clear culverts on Putney Mountain and Ellen Ware Roads. Mark cannot commit to a full weeks work until at least September. We need to have the work completed before winter. Dave will talk to Mark again about committing to a date so we can arrange the rental – if not we will prepare a bid request to get a contractor to clear the culverts and do some spot ditching.

g. Frank Rucker requested permission to have some guests use the town garage lot for parking the day of his daughters wedding (August 22nd). The board gave its approval with the stipulation he be responsible clean up, if required.

h. Newfane received two bids for roadside mowing. The board reviewed the bids and Mike motioned we accept the bid from Chris Lowe for \$79.80 per mile (\$1,356 total). Seconded, all voted in favor.

6. **New Business:** There was no new business to discuss.

7. **Other Business:**

a. The state established an education tax rate of \$1.2741 for non- residential properties and \$1.0843 for residential properties. Tax bills for the town have been mailed with the first installment due August 17th.

b. We do not yet have the final accounting for fiscal year 2009 funds.

c. Dan Meehl asked Archie if we had any interest in providing Town Officers some training on computer programs and look at automating some processes. For example having blank forms, such as the overweight permits, available to e-mail or put on the web site. Open item for next meeting.

d. Doug asked the board if they wished to take up Representative Obuchowski on his offer at our last meeting to attend a future board meeting to discuss issues concerning the town. Archie will invite him to attend the September 2nd meeting.

8. **Correspondence:** Correspondence was reviewed.

9. **Pay Orders:** Pay orders were reviewed. Payroll warrant #1, \$461.87 and Accounts payable warrant #2, \$3,701.86. Mike motioned they be approved. Seconded. All voted in favor, approved.

10. The meeting was adjourned at 8:48 PM. The next meeting will be August 5th at 7:00 PM in the town office.

Respectively submitted
Douglas Wellman
Clerk of the Board