

Brookline Selectboard Minutes (Draft)  
May 6, 2009

1. Chairman Archie Clark called the meeting to order at 7:01 PM. Present were board members David Ryder, Mike Winot, Alicia Dest, and Doug Wellman. Also present were members of the public Cynthia Nau, Kim Rink, and Shawn Nordlund. Road Foreman Mark Bills arrived at about 8:00.
2. A moment of silence was observed in memory of Christopher Ballou for his many years of service to the town.
3. The minutes of the both the Highway and Regular Selectboard meetings of April 15<sup>th</sup> were reviewed and approved with minor corrections. An open item remains concerning the correct numbering of payroll warrants. It appears number 18 may have been duplicated, Doug will check with Penny and correct as necessary.
4. **Members of the Public:** Shawn inquired about condition of the dirt portion of Grassy Brook Road. The road was graded and raked but much of the stone used was brought to the surface causing several flat tires. The road will need to be re-graded. Cynthia talked about the town officers meeting both her and Marsha Omand attended. She attended seminars on cemeteries, mapping, libraries, and rivers.
5. **Old Business:** Alicia continued her work on the anti-identity theft policy. Much of the document can probably be omitted for a town our size. She will meet with the Town Clerk to tailor it to our specific information.
6. **Road Report:**
  - a. There are no active working orders.
  - b. Grassy Brook Road bridge. The deck was inspected and needs to be replaced. Beams have some rust that needs to be treated. We are currently awaiting a rough estimate from a contractor so we can prepare a grant request. Initial indications are that the project may be in the \$200,000 to \$250,000 range. The state has structures grant money (80 or 90%) is only available on the first \$175,000 and the town share could amount to \$60,000. Dave will work the grant request once we receive the estimate. Funding options for our share were discussed, as was the need to get this project completed before the bridge deteriorates further.
  - c. Archie has prepared the grant request for Ellen Ware Road culvert number nine, to include a stone retaining wall. The estimate is for about \$10,000 and funds approved at the 2008 town meeting can be used for the town match.
  - d. The board reviewed draft bid requests for ditching and culverts that Dave had prepared. Minor suggestions were made and Dave will correct for approval at the next meeting.

e. Archie had received an e-mail concerning stimulus funds for paving projects from the Windham Regional Commission. He forwarded it to all board members. It does not appear we can meet the criteria for eligibility (either time frame or matching funds).

f. Other discussion on road matters included Bennet Road, Greer Road, and the need to consider using other individuals for equipment work.

**7. New Business:**

a. Archie requested input from the board on completing renovation of the town office. The old section needs to have drywall completed, be painted and have the floor covering replaced. The consensus was that we could complete this with a combination of volunteer and contract work.

b. Archie will draft an e-mail to be sent to the town e-mail group requesting bids on mowing for the town office, old cemeteries and round schoolhouse.

c. The town received a survey from the National Flood Insurance Plan. Archie will answer it.

**8. Other Business:**

a. Budget information was reviewed. We still do not have a clear understanding of available account balances after funds dedicated to special funds (Ellen Ware, Reappraisal, etc..) are deducted.

b. Archie thanked the volunteers and Windham County Solid Waste Management District (WCSWMD) for their help on Green-Up Day. He drafted a letter to the WCSWMD thanking them, which the entire board signed.

**9. Correspondence:** Correspondence was reviewed.

**10. Pay Orders:** Pay orders were reviewed and approved. Accounts payable warrant #17, \$2,968.86; and payroll warrant #20, \$375.00.

11. The meeting was adjourned at 9:33 PM. The next meeting will be May 20<sup>th</sup> at 7:00 PM in the town office.

Respectively submitted  
Douglas Wellman  
Clerk of the Board